



F.H.HARVEY & SONS
ENVIRONMENTAL POLICY

February 2009



F.H. Harvey & Sons is committed to implementing and continuously monitoring both the Health and Safety and the welfare of our employees, clients and any other member of the public that comes into contact with areas in which our works have been undertaken.

We strive to ensure that our operations today do not have a negative impact on the lives of future generations. To this end F.H. Harvey & Sons as a company will endeavour to minimize and reduce our impact upon the environment to the lowest feasible level. Our goal is to achieve continuous environmental improvement. We will comply with all current statutory obligations and, where possible, act in anticipation of future environmental legislation.

Through your experience and support as employees it is anticipated that the following Environmental Policy can be followed and that we as a company can assist in the preservation of our environment.

May I take this opportunity to thank you in advance for your co-operation and help in the implementation of our company's Environmental Policy

Tony & David Harvey

Directors

1. Policy

- 1.1 F.H Harvey & Sons will strive to ensure that all of our operations are conducted in a manner which reduces the impact upon the environment to the lowest practical level. This will be facilitated by the maintaining and promoting of an Environmental Policy.
- 1.2 It is the responsibility of all levels of the company to ensure that steps are taken to protect the environment including both office based work as well as work carried out on site. Where appropriate training and guidance will be given to employees to help them accomplish this.
- 1.3 To fulfil our environmental duty, the following steps and organisational structure will be implemented. These arrangements will be continuously reviewed to ensure that we do not stray from our commitment.
- 1.4 F.H Harvey & Sons has and will continue to assume an attitude of openness and honest dialogue with both the public authorities and the local communities.

2. Objectives

F.H Harvey & Sons take the following steps to ensure that we work in an environmentally friendly manner:

- 2.1 We will carry out regular audits to ensure that environmental standards and objectives are being sustained
- 2.2 We choose our coating materials carefully. If we have a free choice, we select a product of the lowest possible VOC content that meets the performance and aesthetic criteria. If we do not have a free choice we will ensure the client is aware of any alternative products that we could use with lower VOC levels, which will achieve comparable performance and aesthetics.
- 2.3 The promotion of an environmentally friendly attitude across our work force ensuring that all sub contractors and visitors comply with our environmental policy.
- 2.4 We will comply with any relevant legislation and obligations in order to fulfil our duty to the preservation of the environment.
- 2.5 Any required training and information will be given to employee so that they can work in an environmentally aware way. This will include any advice needed across all levels of the company.

- 2.6 We will ensure that potentially harmful or polluting materials are handled and stored in a safe manner.
- 2.7 Any potential spills and emissions will be monitored and the necessary action will be taken to ensure that the chances of reoccurrence are reduced to a minimum.
- 2.8 We are careful not to buy more material than we need. Excess coatings are returned to containers and re-sealed so as to enable re use. Any significant quantity of surplus paint left over we now donate to the charity Community RePaint, who can put the paint to good use in various community projects.
- 2.9 Any paint that is spoilt will be delivered, under our waste carrier's licence, to our nominated hazardous waste disposal company called Wastecare. They have 11 depots around the UK giving excellent coverage for all our contracts. Wastecare take full responsibility for the disposal of both hazardous and non hazardous materials and ensure all the required documentation is completed as legally required.

3. Implementation Responsibilities

Responsibility for the implementation of The Environmental Policy lies with the F.H Harvey & Sons Contracts Manger whose duty it is to:

- 3.1 Ensure that the Environmental Policy is continually reviewed and correctly implemented.
- 3.2 Ensure that adequate training and guidance is given across all levels of the company.
- 3.3 Ensure that sufficient budget and resources are given to the environmental policy.
- 3.4 Ensure that all managers and supervisors:
 - Keep themselves informed of all environmental incidents which arise within their area of control.
 - Shall take responsibility for the effective implementation of the environmental objectives within their area of control
 - Take time to identify any environmental training needs and guidance under their area of control.
- 3.5 Ensure that the Environmental Policy is not ignored and that it is given due attention from all levels of the company from directors through to operatives on site.
- 3.6 Ensure that all tiers of the management structure have a working knowledge of the relevant statutory requirements and company procedures with regard to the environmental policy.

3.7 Ensure that the relevant services and recognised authorities within the industry are duly consulted to facilitate the maintenance and continuous improvement of F.H Harvey & Sons Environmental policy.

4. Employees

All F.H. Harvey & Sons employees are both accountable and responsible for ensuring that:

4.1 The Environmental Policy is fully understood and applied to their work. They co-operate with the company's Management in the implementation of the Environmental procedures to satisfy both legal and F.H. Harvey & Son's own standards.

4.2 Any incorrect procedure from defective or dangerous equipment to poor recycling procedures within the office is brought to the attention of the relevant line manager so that any adverse effect upon the environment is minimised.